

**CITY OF CALIFORNIA CITY
NOTICE OF VACANCY**

July 14, 2015

Position: FT General Service Worker
One year Job: funded by Grant

Location: Police Department

Hours: Able to Work Varied Shifts
Including Holidays & Weekends

Salary: \$10.81-\$13.79/hr.
(\$1,873.36-\$2,390.93/mo.)
\$950/mo. cafeteria plan; 13 Vacation
Days; 8 hr. Vacation; 8 hr. Sick leave

Job Duties:

Under close supervision, cleans repairs and maintains all OHV and recreation grounds, green belts, routes, and other areas designated. and following oral and written instructions while working independently without continuous supervision. Duties may include the following: assists in maintaining, repairing, installing and operating irrigation systems on City maintained property; polices park, camping and OHV areas for damage, nuisances, garbage and repairs needed, including pulling weeds and noxious vegetation; corrects or reports safety or fire hazards; reports any unauthorized persons or other security problems; performs a variety of general building maintenance and custodial duties; repairs and maintains OHV routes; paints and repairs recreation equipment; runs errands as necessary.

Minimum Requirements:

1. Possession of a valid California Driver's License and good driving report.
2. Must be at least 18 years of age.
3. Possession of a high school diploma or GED equivalent.
4. Ability to communicate and work effectively with public and employees, and under pressure.
5. Ability to demonstrate initiative and good judgment within established guidelines.
6. Skill in performing minor building maintenance work, including carpentry, plumbing, painting and electrical work.

Deadline for Applications:

Submit a City application to City Hall, Human Resources Office, 21000 Hacienda Blvd. California City, CA 93505. Phone: (760) 373-7377.

Applications may be obtained on line at www.californiacity.com or at City Hall.

Closing Date: 5:00 p.m., Monday, July 21, 2014.

EEO/ Drug Free Work Place/ ADA.